Welcome to Bodine High School Nurse’s Office!

**Required documentation is due no later than August 26th, 2020.**

What forms does your child need to attend Bodine High School for International Affairs?

- S865 - Student Emergency/Medical Information form
- MEH 1 – Report of Physical Examination
- Immunizations
- MED 1 – Request for Administration of Medication
  Only necessary for conditions that require medications to be taken in school (this includes diabetes medication and supplies, asthma inhalers, and EPI-pens. Students may self-carry these medications and may also keep a supply in the nurse’s office).

What else do you need to know about the nurse’s office?

- Students must have a hall pass signed by their teacher to see the school nurse.
- If a student visits the nurse, they may potentially need to be dismissed from school.

O Students will NOT be permitted to leave on their own, they must be signed out by an adult designated on an Emergency Contact form. Please be sure to list any and all adults that might be available to pick up your child during the school day.

- Students who become ill or injured at home should seek care from their primary care provider. Fever greater than 100°F should stay home until they are fever free for 24 hours without using fever reducing medications.

Students who need to use the elevator must submit medical documentation to the nurse’s office.

The nurse is here to keep your child as healthy as they can be! However, there are occasions when illness or injury occur in school. In order to
accomplish all of our goals, the school nurse will adhere to the following schedule:

**Emergencies will be seen at any time. (ex: TROUBLE BREATHING, CHEST PAIN, VOMITING, BLEEDING, SERIOUS INJURY)** Questions? Please contact our school nurse!

### Nurse Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeroom</td>
<td>Issuance of elevator passes for students who arrive at school with a recent orthopedic injury and acceptance of medical documentation.</td>
</tr>
<tr>
<td>9:00-11am</td>
<td>Health Screenings, student health management, and documentation.</td>
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<tr>
<td>11am-12pm</td>
<td>Nursing care of students who become ill or sustain minor injuries during school hours.</td>
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<tr>
<td>12pm-1pm</td>
<td>Lunch and Documentation</td>
</tr>
<tr>
<td>1pm-2pm</td>
<td>Nursing care of students who become ill or sustain minor injuries during school hours.</td>
</tr>
<tr>
<td>2pm-2:49pm</td>
<td>Student health management and documentation</td>
</tr>
</tbody>
</table>
Policies for Students Receiving Medication in School

- All children receiving prescribed medication in school must have a completed MED-1 form (Request for Administration of Medication) on file for the current school year. This includes children who need to have inhalers in school to be used as needed for asthma as well as EpiPens for allergies.

- Prescribed medication must be in the proper packaging. The package must clearly display the student’s name, the name of the medication, instructions for administration, and the date the prescription was filled. Medications delivered in inappropriate bottles or packaging will not be accepted.

- The person delivering the prescribed medication to school must sign the MED-4 (Medication / Equipment received in School) Log located in the Nurses office.

- Prescribed medications will be administered by the School Nurse as directed. In the event that the nurse is not present, a nurse from another school may be administering the medication. In some cases, the parent may be asked to administer the prescribed medication if a nurse is unavailable or if a current MED-1 form is not on file for the current school year.

- Children who have medical conditions that require that they carry their own prescribed medication will be individually assessed to determine their eligibility to do so.

- Please try to refrain from sending over-the-counter medications (such as cough medicine, pain relievers, vitamins, etc.) to school with your child unless absolutely necessary.

- Acetaminophen (Tylenol) or Ibuprofen (Advil, Motrin) can be given by the School Nurse only if a completed S-885 (Student Emergency / Medical Information) form has been signed by a parent/guardian and submitted to the Nurses’ office. These medications will not be given after 2:00pm.

Nurse Crouse: These medication will not be given after 2:00pm.